

ADELAIDE FESTIVAL CENTRE'S
GUITAR FESTIVAL
9–12 August 2018

TERMS AND CONDITIONS – ADELAIDE FESTIVAL CENTRE'S GUITAR FESTIVAL WINTER SCHOOL

The 2017 Adelaide Guitar Festival Winter School (AGFWS) is a week of intensive, immersive classical guitar ensemble playing and skills development.

BOOKINGS

All bookings are to be made online via the Adelaide Festival Centre website: www.adelaideguitarfestival.com.au

FEE SCHEDULE

\$240.00 per participant for 5 days (10-14 July)

Participants must attend for the full 5 days. Individual day bookings are not permitted.

Registrations close on **30 June 2017**

Bookings will require full payment at time of booking.

A 15% fee discount is applicable to a 3rd sibling's registration.

PAYMENT METHOD

Payment of the full fees can be made online by credit card on the Adelaide Guitar Festival website.

PAYMENT ARRANGEMENTS

- Alternative payment arrangements may be granted upon request and negotiated before the final payment date.
- Payment arrangements are an agreement between the participant and Adelaide Festival Centre and will be negotiated on a case by case basis.
- Full program fees remain payable if a participant is absent for one or more days of the AGFWS (*circumstance dependent*).
- Full program fees remain payable if a participant does not continue due to 'change of mind'.

BEHAVIOUR

The Adelaide Festival Centre does not tolerate harassment, bullying and/or discrimination. We require all participants, staff, tutors, artists and volunteers to:

- Behave with integrity, respect and accountability;
- Value diversity and treat all people fairly and equally; and
- Treat all people with courtesy and respect.

During sessions and tutorials, use of mobile phones and other electronic devices will not be permitted.

Due to privacy regulations, taking photos or videos by participants will not be permitted.

Failure to comply with these behaviour rules may result in exclusion from Adelaide Guitar Festival Winter School program.

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EQUIPMENT & BELONGINGS

- Ensure your instrument, guitar case, footstool, and any other equipment you bring is clearly named.
- Participants are required to bring a bottle of water and their own food for morning tea/recess and lunch. Please do not send money for purchased items. Food products containing nuts are not permitted.
- Bringing electronic devices and expensive personal belongings is not recommended and is done at your own risk.
- Please wear clean and comfortable clothing that is conducive to playing guitar.

INJURY, FIRST AID & EMERGENCY PROCEDURES

- Participants (aged 18 and older) or Parents/Guardians (of participants who are younger than 17) consent to participation in the Adelaide Guitar Festival Winter School activities at their own risk and participate within their own limitations and capabilities.
- If an injury occurs, either prior to or during class, it is the responsibility of the participant/parent to notify staff of such injury.
- Any injury/illness that may restrict a Participant from participation is also to be reported to staff.
- The Participant or Parent/Guardian agrees to accept full responsibility for any injury sustained by themselves or their child while attending classes, for an injury to themselves or their child in the waiting areas, and for any loss or damage of property.
- Due to the physical nature of guitar playing, some physical contact may be necessary by a class tutor to demonstrate exercises or techniques during class or if there is need to administer first aid.
- If a participant is injured or ill (unless contagious), attendance is recommended for all scheduled sessions so that s/he may observe and learn even though s/he is unable to participate.
- If a participant suffers any trauma through injury, accident or other circumstance, in line with AFC first aid procedures, an immediate risk assessment will be done assessing whether an ambulance will need to be called. Attempts will be made to contact the parent, however, if the parent is unavailable on the contact numbers provided we will then contact the emergency contact listed on the enrolment form.
- Any injuries or minor first aid that occurs will be communicated to the relevant Parent/Guardian after class on the same day by the class tutor or present staff member.

ARRIVALS AND DEPARTURES and ABSENCES

- Parents/Guardians (of participants aged 17 or younger) are expected to drop off and pick up participants from a designated collection point specified in the information pack
- Parents must sign participants in at drop off and sign them out at pick up
- No participant aged 17 or younger will be released without sign-off by a parent /guardian unless the parent/guardian specifies on the registration form that the child may leave unsupervised (children 15 years and over only).
- Absences must be notified to the AGFWS Staff by 9am on the day of absence via Ben.Hambour@adelaidefestivalcentre.com.au or +61 8 8216 8768

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PHOTOGRAPHS AND VIDEO

By enrolling in AGFWS, Participants, and Parents/Guardians of participants aged 17 or younger:

- Agree that video footage/photos/other images of themselves or their child may be taken by the Adelaide Festival Centre for a variety of public relations, communications and promotional activities, including for exhibition, publications, promotional material, social media and advertisements, for an undefined period of time.
- Acknowledge that any recording made by the Adelaide Festival Centre in connection with promotional activities is an authorised use of such images/footage.
- Agree that video footage/photos/other images taken may be shown in a public environment (in South Australia, interstate, and/or overseas).
- Agree that promotional footage/images may be edited at the sole discretion of the Adelaide Festival Centre.
- Release the Adelaide Festival Centre from any claim by themselves or anyone on their behalf and arising out of their appearance in promotional activities.
- Acknowledge that there is to be no payment or further consideration paid to them for their participation.

If you do not consent to photographs or video footage being used in this way, please contact AGFWS Staff prior to the commencement of AGFWS.

OTHER

- All AGFWS staff have Department of Communities and Social Inclusion (DCSI) Child-related employment screening and tutors have had relevant police clearance for working with children.

CLOSING CONCERT

- It is expected and encouraged that each participant is to be involved in the AGFWS Closing Concert on Friday 14 July at 7:30pm in the Space Theatre.
- Tutors will also perform in the concert.
- Tickets for the performance are available through BASS: bass.net.au phone 131 246 and will be for sale at the box office on the night if not sold out.
- Tickets are \$20 full price. Parents, guardians and other family members wishing to see their child perform in the closing concert will need to purchase a ticket.

FURTHER INFORMATION

- For further information please feel free to contact the Adelaide Festival Centre – Program Coordinator Ben Hambour: Ben.Hambour@adelaidefestivalcentre.com.au phone +61 8 8216 8768 or visit our FAQ section of our website: www.adelaideguitarfestival.com.au